



## Central Himalayan Environment Association (CHEA), Nainital

Applications are invited for the purely contractual post of **Executive Director**, Central Himalayan Environmental Association (CHEA). Candidates fulfilling the under-mentioned qualification may submit their Application with a Curriculum Vitae through registered post/courier addressed to the **Honorary Secretary, Central Himalayan Environment Association (CHEA), 06, Waldorf Compound, Mallital, Nainital – 263001**. The last date to applying for the post is extended till **30<sup>th</sup> June 2026**.

The appointment will initially be for a period of one year, extendable by two (02) more years (Total three (03) years). The contract may be extended/ terminated depending on the overall performance of the candidate by the Council of CHEA.

Candidates who have already applied for the post are not required to submit a fresh application.

No TA/DA will be admissible to the candidates called for the interview.

<b>Position</b>	Executive Director
<b>Salary</b>	45,000/- per month <i>(Negotiable as per the experience of the candidate)</i>
<b>Age</b>	Maximum 62 years.
<b>Educational Qualification</b>	<ul style="list-style-type: none"><li>• PhD in Natural/Social Sciences with a minimum 05 years of working experience in Natural Resource Management/Social development in mountain areas.</li></ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"><li>• Post Graduate Degree (Natural/Social Sciences) with minimum 10 years of working experience in Natural Resource Management/Social development in the mountain areas.</li></ul>
<b>Desirable</b>	<ul style="list-style-type: none"><li>• Proven Quality of Leadership, Networking, Proposal Writing and Fundraising</li><li>• Experience of working with local communities of the Mountains region.</li><li>• Physically fit to work in the mountains.</li><li>• Proficiency in English, Hindi and a high level of computer literacy.</li></ul>
<b>Nature of Duties &amp; Responsibilities</b>	<ul style="list-style-type: none"><li>• The Executive Director is responsible for the successful leadership and management of the organisation according to the strategic direction set by the Council.</li><li>• Representation of the organisation at different platforms.</li><li>• Human Resource Management, Proposal Writing &amp; Fundraising for the sustainability of the organisation. Build partnerships and generate financial commitments to sustain and expand CHEA's programme in line with organisational objectives.</li><li>• Extensive Travel</li></ul>

**Honorary Secretary,  
CHEA, Nainital**